



AITKIN COUNTY BOARD OF COMMISSIONERS

May 23, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:08 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA - \* As amended for Item 4A, set public hearing

Motion to: Approve the agenda, as amended.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Laurie Westerlund

1.D HEALTH AND HUMAN SERVICES (SEPARATE AGENDA)

1.E Citizens Public Comment by:

Ken Heintzman with Representative Stauber's office provided an update.

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska

A) Correspondence File-

May 10, 2023 - May 22, 2023

B) Approve County Board Minutes-

May 9, 2023

C) Approve Electronic Funds Transfers

<b>Total</b>	\$1,108,264.33
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D) Approve Commissioner's Vouchers

General	\$99,958.81	HHS	\$28,222.27	Forest Dev	\$320.89	CRF	\$6,321.00
Reserves	\$15,000.00	State	\$5,240.50	LLCC	\$19,411.05		
R&B	\$52,445.39	Trust	\$28,256.80	Parks	\$30,303.40	<b>Total</b>	\$285,480.11

E) Approve Auditor Vouchers-

Auditors Warrants 5-5-23

General	\$49,997.39						
R&B	\$35,262.10					<b>Total</b>	\$85,259.49

F) Approve Auditor Vouchers-

Property Tax Overpays 5-12-23

Tax&Prnty	\$1,044.70					<b>Total</b>	\$1,044.70
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G) Approve Auditor Vouchers-

Property Tax Overpays 5-19-23

Tax&Prnty	\$6,228.00					<b>Total</b>	\$6,228.00
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H) Approve Manual Warrants/Voids/Corrections-

ELAN 4-27-23

General	\$5,053.79	LLCC	\$57.16	Opioid St.	\$16.03		
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Trust	\$16.95	HHS	\$185.31	R&B	\$131.96	Total	\$5,461.20
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**I) Approve Manual Warrants/Voids/Corrections-  
Mtg. Reg. & Deed Tax April 2023**

General	\$0.04						
State	\$40,082.88					Total	\$40,082.92

**J) Approve Manual Warrants/Voids/Corrections-  
NSF 5-8-23**

Tax&Pnlty	\$2,139.00						
						Total	\$2,139.00

**K) Approve Auditor Vouchers-  
Sale/Use & Diesel Tax April 2023**

General	\$168.79	LLCC	\$72.76				
R&B	\$1,123.34	Parks	\$100.35			Total	\$1,465.24

**L) Approve Manual Warrants/Voids/Corrections-  
Returned Pmt. 5-8-23**

Tax&Pnlty	\$1,008.00						
						Total	\$1,008.00

**M) Approve Manual Warrants/Voids/Corrections-  
WEX 5-4-23**

General	\$185.48						
						Total	\$185.48

**N) Approve Manual Warrants/Voids/Corrections-  
WEX 5-5-23**

General	\$5.00						
						Total	\$5.00

**O) Approve Manual Warrants/Voids/Corrections-  
WEX 5-10-23**

General	\$623.28						
						Total	\$623.28

**P) Approve Manual Warrants/Voids/Corrections-  
WEX 5-11-23**

General	\$594.56						
						Total	\$594.56

**Q) Approve Manual Warrants/Voids/Corrections-  
WEX 5-15-23**

General	\$33.80						
						Total	\$33.80

**R) Approve Manual Warrants/Voids/Corrections-  
WEX 5-16-23**

General	\$119.40						
						Total	\$119.40

**S) Approve Manual Warrants/Voids/Corrections-  
ACLD Refunds 5-4-23**

Parks	\$130.00						
						Total	\$130.00

**T) Approve Manual Warrants/Voids/Corrections-  
ACLD Refunds 5-8-23**

Parks	\$70.00						
						Total	\$70.00

**U) Approve Manual Warrants/Voids/Corrections-  
Camp Refund 5-11-23**

Parks	\$10.00						
						Total	\$10.00

**V) Approve Manual Warrants/Voids/Corrections-  
Camp Refund 5-15-23**

Parks	\$30.00						
						Total	\$30.00

**W) Adopt Resolution-  
LG220 App for Exempt Permit Lawler Community Club**

**X) Adopt Resolution-  
Veteran Van Donation**

**Y) Adopt Resolution-  
St. Louis County Sheriff's Office Mutual Aid Agreement**

**Z) Adopt Resolution-**

- 2023 State of MN B&W Safety Grant Agreement
- AA) Adopt Resolution-**  
2023 State of MN Fed Supplemental Grant
- AB) Adopt Resolution-**  
Local Emergency Funding Request
- AC) Adopt Resolution-**  
SR Donation - Idun Township
- AD) Adopt Resolution-**  
SR Donation - Lakeside Township
- AE) Adopt Resolution-**  
SR Donation - Turner Township
- AF) Adopt Resolution-**  
SR Donation - Seavey Township
- AG) Adopt Resolution-**  
SR Donation - Beaver Township
- AH) Approve-**  
Affidavit for Duplicate of Lost Warrant

## Regular Agenda

3A Bobbie Danielson – Human Resources Director

**Motion to:**

Approve Personnel Committee Recommendations

<b>RESULT:</b>	APPROVED (5 TO 0)
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Michael Kearney

4A Andrew Carlstrom – Environmental Services Director

**Informational Only \*AMENDED\***

Northeast Minnesota Regional Waste Plan - Discussion Only

<b>RESULT:</b>	APPROVED (5 TO 0)
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Travis Leiviska
	*Set Public hearing for June 13th, 2023 at 1:30pm at Government Center

5A Mark Jeffers – Economic Development Coordinator

**Informational Only**

Naturally Better Branding Update - Discussion Only

<b>RESULT:</b>	INFORMATIONAL ONLY
<b>MOVER:</b>	
<b>SECONDER:</b>	

6A John Welle – County Engineer

**Motion to:**

Set Public Hearing Date - Partial Ditch Abandonment

<b>RESULT:</b>	APPROVED (4 TO 0)
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska
	*Set hearing for July 11th, 2023 at 10:00am at Government Center
	* 4-0, Commissioner Bret Sample abstained

**\*\*Commissioner Michael Kearney left meeting at 10:57am\*\***

7A Jessica Seibert – County Administrator

**Informational Only**

Commissioner Fair Booth, Commissioner Leiviska - Discussion Only

<b>RESULT:</b>	INFORMATIONAL ONLY
<b>MOVER:</b>	
<b>SECONDER:</b>	

7B Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

DHS Mtg / Interviews: Jeff Schmitt 5/30 / Tom Sanbeck's retirement / Budget memos / FEMA call- flood elevation certs submitted / 1:1's / MACA Ex. Committee / Over next few weeks reviewing legislation.
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8A Committee Reports

Snake River 1W1P / Aitkin County Historical Society / Mille Lacs Watershed / MN Rural Counties / Personnel / Aitkin County Health & Human Services / Aitkin Economic Development Authority / Toward Zero Deaths / Facilities / Aitkin County Rivers and Lakes Fair.

**Motion to Adjourn**

Motion made at 11:49 a.m.

**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Bret Sample  
**Next Meeting:** Tuesday, June 13, 2023

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator

By Commissioner: Westerlund

20230523-045

Application for Exempt Permit

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Lawler Area Community Club, at the following location – Jackson’s Hole, which has an address of 36232 Kestrel Avenue McGregor, MN 55760 – Salo Township. (Note: Date of activity for Raffle – November 11, 2023.)

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23<sup>rd</sup> day of May 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator





CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 23, 2023

By Commissioner: Westerlund

20230523-049

Accept Donation

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Lakeside Township \$2,000.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Lakeside Township Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23<sup>rd</sup> day of May 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator



CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 23, 2023

By Commissioner: Westerlund

20230523-050

Accept Donation

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Seavey Township \$400.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Seavey Township Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23<sup>rd</sup> day of May 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Westerlund

20230523-051

Accept Donation

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Turner Township \$500.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Turner Township Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23<sup>rd</sup> day of May 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Westerlund

20230523-052

**2023 State of Minnesota Annual County Boat & Water Safety Grant Agreement**

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approve the Fiscal Years 2022 State of Minnesota Annual County Boat & Water Safety Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff's Office, County Board Chair and County Administrator to sign the agreement in the amount of \$25,113.00 for the term of January 1, 2023 through June 30, 2024.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

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Witness my hand and seal this 23<sup>rd</sup> day of May 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Westerlund

20230523-053

**2023 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement**

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approve the 2023 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$5,500.00 for the term of May 12, 2023 through September 4, 2023.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

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Witness my hand and seal this 23<sup>rd</sup> day of May 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Westerlund

20230523-054

**Veterans Office Donation – Wes Wilmo Memorial**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

<u>Name of Donor</u>	<u>Amount</u>
Patricia and Bradley Buechele	\$35.00
David and Virginia Parent	\$35.00
Mary Jane Thompson	\$50.00
Bruce and Patricia Lien	\$50.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

<u>Name of Donor</u>	<u>Terms or Conditions</u>
All 4 donations listed above	To be used for Aitkin County Veteran Van Program

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23<sup>rd</sup> day of May 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator